

BCA Members	
<input checked="" type="checkbox"/>	Liz Scharf, Chair
<input checked="" type="checkbox"/>	Peter Hood
<input type="checkbox"/>	Mary Just Skinner
<input checked="" type="checkbox"/>	Phil Hyjek
<input checked="" type="checkbox"/>	Steve Martin
<input checked="" type="checkbox"/>	Theo Kennedy
<input checked="" type="checkbox"/>	Jan Thouron
<input type="checkbox"/>	Charles Merriman
<input checked="" type="checkbox"/>	Doug Lombard
<input type="checkbox"/>	Chris McVeigh
<input checked="" type="checkbox"/>	Sarah Merriman

**MIDDLESEX BOARD OF CIVIL AUTHORITY**  
**Tuesday, February 5, 2018**  
**5:30 PM**  
**Middlesex Town Hall**  
**5 Church Street**  
**Middlesex, Vermont 05602**  
**(802) 223-5915**

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**MINUTES**

**PRESENT:** BCA Chair Liz Scharf, Members Peter Hood, Phil Hyjek, Steve Martin, Theo Kennedy, Doug Lombard, Jan Thouron and Town Clerk Sarah Merriman.

**Electing Liz Scharf BCA Chair for 2019**

**MOTION:** Steve nominated Peter to be Chair. Peter nominated Liz and Sarah seconded. Peter withdrew his nomination. The motion passed and Liz was elected Chair.

**February 19, 2019 Special School Meeting**

**MOTION:** Theo moved and Jan seconded designating Chris and Charlie as BCA members, along with Sarah, to assist voting at the Washington Central Unified Union School District Special Meeting on February 19, 2019. The motion passed.

**March 5, 2019 Town Meeting**

**MOTION:** Peter moved and Theo seconded approving the following ballot clerks for the March 5, 2019 Town Meeting: Helen Weed, Jane Tucker, Dorinda Crowell, Cindy Carlson, Eric Young and Susan Rickstad. The motion passed.

The Board assigned BCA members to work three-hour shifts on Election Day and approve Theo to process same-day voter registrations while Town Meeting is underway.

**MOTION:** Peter moved and Phil seconded appointing Assistant Clerk Maryke Gillis as an Assistant Election Official for all 2019 elections. The motion passed.

**MOTION:** Phil moved and Steve seconded appointing Jan and Chris to carry U-32 ballots to Berlin Elementary School for tabulating. The motion passed.

**MOTION:** Phil moved and Jan seconded appointing Peter and Theo to transport ballots to housebound voters on Town Meeting Day. The motion passed.

The Board reviewed the list of voters who have been added to or transferred from the Middlesex checklist since the most recent BCA meeting on October 16, 2018. Questions were raised about Mary Francis O’Neil who transferred off the checklist on October 23, 2018 and reentered the checklist on November 13 of the same year. Sarah said she would check the voter’s status just to be clear.

**MOTION:** Steve moved and Peter seconded approving the minutes of the October 16, 2018 BCA meeting. The motion passed.

Liz adjourned the meeting at 5:56 PM.

Respectfully submitted,

Sarah Merriman  
Town Clerk/Select Board Assistant

DRAFT