

**Middlesex Budget Committee
Regular Meeting
Tuesday, March 13, 2022
4:30 PM**

Present: Randy Drury, Mark Harris, Elias Gardner, Theo Kennedy

DRAFT Minutes

4:30 Call to Order

- Welcome Guests: None
- Approve 2022-01-11 Budget Committee Minutes
 - Mark moves. Elias 2nds. Motion passes 4-0-0
- Organizational Meeting
 - Elect Chair
 - Motion to elect Mark as chair by Theo. Elias seconds. Motion passes 4-0-0
 - randy select board go between
 - Assign other roles: Notetaker, Front Porch Forum Announcer, Creator of Zoom meetings, Website poster, other roles?
 - Randy will be the go between with the select board and to make Front Porch Forum posts. Elias described the pieces he was doing as Chair in the past. Mark and Elias agreed to meet to discuss the role.
- Set a regular meeting scheduled (currently at 4:30 on the first and 3rd thursday of the month).
 - New regular meeting schedule will be the 1st Tuesday of the month at 4:00-5:00.
- Plan next steps for CIP process
 - The selectboard needs to formally adopt the CIP process. As drafted intake forms are due by April 1st. There are not likely to be many if any intake forms because all of the town departments were consulted as part of the drafting process. Randy will report back on further next steps after the selectboard takes up the issue.
- Any other matters that may come before the committee
 - Theo advocated for making sure we are positioned to get any grant money that is available.
 - Randy will share the CIP training that Liz shared.

5:00 Adjourn