

Middlesex Budget Committee
Regular Meeting
Tuesday, August 22, 2023
4:00 PM

Present: Elias Gardner, Mark Harris, Zara Vincent, George Longenecker, Dorinda Crowell

Meeting Minutes

4:00 Call to Order - Amendments - none added

4:05 Other Business

- Review and approve July meeting minutes
 - 2023-07-18 Budget Committee Minutes.rtf
 - Elias moved to accept the minutes as written
 - George seconded
 - The motion passed 4-0-1
- Review Action Items - closed items 39 & 40
- Discussion of potential new Capital Fund for major road repair caused by flooding
 - Consensus was to move forward with a new fund
 - Naming TBD, could include Emergency in the name
 - A special article will be needed to establish this fund
 - Another special article will be needed to secure funding for the first year
 - For subsequent years, the budget committee will be able to propose funding w/o a special article
 - George mentioned that the Conservation Fund is funded annual via a special article. Mark will check with Dorinda as to why that is. (*Action item 41*)
- Update on road repair costs:
 - Dorinda joined the meeting in-progress and had the following to report:
 - Invoices presented thus far total just shy of \$800,000 for road repairs, and that total doesn't include overhead expenses
 - For invoices paid to-date, the ARPA and General Fund balances have been used
 - From the meeting with FEMA, they would reimburse 75% of the costs
 - The other 25% would be paid by our town, or reimbursed by the State
 - Thus far, there are 20 homes that will request buyouts from FEMA
- Review of draft presentation for September meeting on Capital Budget for FY 2024/25 -
 - CIP Budget Presentation FY 2024_2025.pptx
 - After review, Elais proposed adding verbiage to reflect the process
 - Mark will add process verbiage to the presentation (*Action item 42*)
- Other matters that may come before the committee
 - George asked about establishing a Capital fund to maintain our dirt roads
 - Mark noted that the committee suggested this to the highway folks last Fall, and they decided to keep the funding in their annual budget
 - This can be revisited at our next meeting (*Action item 43*)
- Scheduling next meeting:
 - Our next meeting will be the Capital Improvement Annual Review, open to the public

- It will be Tuesday, September 26th, at 6:00 PM
- The meeting adjourned at 4:43 PM

Date Created	Action Item #	Assignee	Action Item	Due Date	Date Closed
5/16/23	36	Mark	Add quarterly budget review to Oct. mtg agenda	10/13/23	
6/20/23	39	Mark	Draft a PPT presentation for the September Capital Budget public meeting	7/31/23	7/25/23
7/18/23	40	Mark	Put discussion of new Capital fund on the August meeting agenda	8/11/23	8/20/23
8/22/23	41	Mark	Mark will check with Dorinda as to why the Conservation Fund is funded annually via a special article	8/25/23	
8/22/23	42	Mark	Add process verbiage to the Capital Improvement presentation	8/25/23	
8/22/23	43	Mark	Put Capital Fund for gravel for dirt roads on the next agenda	10/1/23	
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