

Draft Minutes

**Middlesex Planning Commission
Special Meeting
Monday, July 22, 2019
6:00 PM
Middlesex Town Clerk's Office
5 Church Street
Middlesex, Vermont 05602
(802) 223-5915**

Planning Commission Members Present

Dick Alderman
Elias Gardner
Theo Kennedy
Sandy Levine
Mitch Osiecki

Guests:

Richard Amore -- Vermont Department of Housing & Community Development
Zachary Maia – Central Vermont Regional Planning Commission

Call to Order

The meeting was called to order at 6:01 pm.

Welcome of guests

Guests were welcomed to the meeting. Introductions were made.

New Business

Richard Amore, who specializes in Community Planning & Revitalization, shared a presentation on the state's Village Center designation program.

There are actually five designations available, but Village Center is by far the one most commonly sought. The others are Downtown, New Town Center, Neighborhood Development Areas, and Growth Centers.

Washington County currently has 13 Designated Village Centers in 10 Towns (Calais has three, Northfield has two).

After explaining several advantages of seeking this designation, Richard also shared an overview of the application process and explained how a town goes about renewing its designation.

A key element of the process is that the Town would need to have a representative attend the Downtown Board Meeting on September 23.

Theo moved that the Planning Commission moves forward to pursue a Village Center designation. Elias seconded. **Motion carried, 5-0.**

We will need to get on the Select Board agenda soon to get a statement of support for this designation.

We will also need to develop a map of the proposed Village Center. It would be helpful to have this ready as soon as possible. Theo and Elias will work with Zachary Maia on this.

Approval of Minutes

Elias moved to approve minutes of Public Hearing and Planning Commission meeting of July 17. Mitch seconded. **Motion carried, 5-0.**

Next Meeting: Tuesday, August 13 (Not our scheduled meeting date – make sure it’s warned.)

Meeting adjourned at 7:35 pm.

Dick Alderman _____

Elias Gardner _____

Theo Kennedy _____

Sandra Levine _____

Mitch Osiecki _____