

**Approved:** Minutes of Middlesex Select Board Meeting of 3/29/2011

**Present:** Bill Callnan, Mary Just Skinner, Matt Dwire, Cindy Carlson, Mary Alexander, Peter Hood, Brett Myer, Sam Hill, Jim Wallace , Aaron Weed, Gary Lamell, Ted Hobson

Meeting called to order at 6:30 pm

#### Organization Agenda

1. **Motion:** Bill moves to appoint Peter Hood as Select Board Chair. Matt seconds, motion carries
2. **Motion:** Mary Just Skinner moves that the Select Board Chair will have voting status. Bill seconds, motion carries
3. **Motion:** Bill moves Mary Skinner as Vice Chair. Mary Alexander seconds, motion carries.

#### **Sam Hill and Brett Meyer, Washington County Sherriff's Department**

The Board discusses with Sam Hill and Brett Meyer speed enforcement for Middlesex. The Sherriff's Department fees for speed enforcement is \$28.25 per hour, over time at \$42.38 plus mileage. Any court time is charged against the contract amount. The department is currently contracting with nine towns and has limited resources available. During the summer months the department may be able to do very limited patrols, since they work all the highway construction projects. There is more time available during winter and spring. The Department requests one person be a contact from the Town and provides a list of roads that the Board wants patrolled. Sam states they are willing to start in April or May on a short-term basis. The Board discusses starting with a \$1,000 contract for 90 days and review results for a July 1, renewal date. **Motion:** Bill moves to approve \$1,000 from the discretionary fund from 4/1/2011 – 6/30/2011 with the intent to renew the contract July 1, 2011. Matt seconds, motion carries.

#### **Gary Lamell, Road Commissioner**

Jim Wallace asks the Board for permission to improve a section of Bushey Road from a Class 4 to a Class 3 with the intention that the Town would take the road over once the improvements are completed. Jim has submitted a written request to make these improvements. It is Jim's intention to sell building lots that are on this section of Bushey Road. Jim has not obtained an estimate to have the work done. Peter states that the Board has been supportive of residents making improvements to Class 4 roads. The Board has been reluctant to upgrade classifications because the Town is responsible to maintain the road year-round. The Board gives Jim Wallace permission to improve the road in accordance with the Town Highway Policies and with approval of Gary Lamell, Road Commissioner. The highway policy was reviewed and discussed with Jim. The Board is not granting permission to change the road to a Class 3.

**Motion:** Mary Alexander moves to change "Middle Road" from a Class 4 to Town Trail as described in the Survey recorded in Vol. 3, page 335 of the Middlesex Town Records. Mary Just Skinner seconds, motion carries.

## Organization

**Motion:** Mary Just Skinner moves that the Select Board meetings will be the 2<sup>nd</sup> & 4<sup>th</sup> Tuesday of each month at 6:30 pm at the Town Clerk's Office. There is discussion of changing the time to 6:00 or 5:30. Mary Just Skinner amends the motion to: Select Board meetings will be the 2<sup>nd</sup> & 4<sup>th</sup> Tuesday of each month at 5:30 pm at the Town Clerk's Office. Bill seconds, motion carries.

**Motion:** Mary Just Skinner moves that the News Paper of Record be the Times Argus. Mary Alexander seconds. There is discussion of using the World instead of the Times Argus as the rates are much lower. It is understood that timing would be critical to warn hearings with adequate time since the paper is published weekly and not daily. Mary Just Skinner withdraws her motion. **Motion:** Matt moves to use the World as the Paper of Record. Bill seconds, motion carries.

**Motion:** Bill moves to appointment Gary Lamell as Road Commissioner. Matt seconds, motion carries.

The Board discusses Vacancies for Elected Officials. There are two Budget Committee and one Auditor vacancies.

**Motion:** Mary Just Skinner moves to appoint Rich Langdon to the Conservation Commission for a 4-year term. Bill seconds, motion carries.

**Motion:** Mary Just Skinner moves to appoint the following positions. Bill seconds, motion carries.

Board of Adjustment: Charlene Bohl, Charlie Merriman, Doug Lombard, Roger Hirt, Dennis Nealon, 1 year term.

Central VT Regional Planning Commission Representative: Ronald Krauth, 1 year term.

CV Solid Waste Management District Representative: Anita Krauth, 1 year term.

Conservation Commission: Barry Goodman, 4 year term, Scott Gurley, 4 year term

Constable: Ron Morissette, 1 year term.

Fire Warden: Jason Merrill, 1 year term.

Health Officers: Tammy Thompson, Elizabeth Fortman, 1 year terms,

Town Service Officer: Neely Washington, 1 year term

Wrightsville Beach District Representative: Jane Dudley, 1 year term

Zoning Administrator: John Lincoln, 1 year term

**Motion:** Mary Just Skinner moves to approve minutes of 12/14/2010 . Bill seconds, motion carries ,

**Motion:** Mary Just Skinner moves to approve minutes of 1/11/11. Mary Alexander seconds, motion carries. Bill abstains.

**Motion:** Mary Alexander moves to approve minutes of 1/18/11. Mary Just Skinner seconds, motion carries. Matt abstains.

**Motion:** Mary Just Skinner moves to approve minutes of 2/8/11. Matt seconds, motion carries. Mary Alexander and Bill abstains.

**Motion:** Mary Alexander moves to approve minutes of 2/22/11. Bill seconds, motion carries.

**Motion:** Mary Alexander moves minutes for the 2011 Annual Town Meeting. Mary Just Skinner seconds, motion carries. Matt abstains.

Cindy presented the Board with a review of digital recording options. The choice was narrowed down to three companies. The Board is in favor of going ahead with the ACS digital recording proposal.

Ted Hobson and Paul Zabriskie update the Board on the Pace Grant. The Town received a Pace grant for \$13,000 that was intended to set up a loan fund for residents for energy improvements. Due to problems with the Pace Fund, the Town has been given permission to repurpose the grant if the Board agrees. The Town could use the grant to provide energy efficiency education and incentives to residents. Coupons for Energy Audits would be given to approximately 40 residents to partially fund an energy audit and an educational seminar will be held. Anyone who meets the State eligibility requirements would be directed to Energy Vermont instead of using this grant fund. The town will have to advance payments and be reimbursed from the grant. There will be representatives from the Northfield Savings Bank and the Citizens Bank for possible finance options.

**Motion:** Mary Just Skinner moves to repurpose the grant as outlined above. Matt seconds, motion carries.

The Town financial reports for March 2011 were reviewed.

The Green Up Day Grant application is signed.

The Annual Financial Plan for Town Highways, as recommended by Gary Lamell, Road Commissioner, is signed.

**Motion:** Mary Alexander moves to approve Petition and Order for Pole & Wire Locations from Fair Point Communications for Order 240185 – File 11-079, Tel Route 5-1-5 Portal Road, Middlesex and to ratify for Order 240348 – File 11-065, Tel Route 1-10-9 South Bear Swamp Road, signed by Mary Just Skinner, as recommended by Gary Lamell, Road Commissioner. Mary Just Skinner seconds, motion carries.

The Board signs the Town Service Officer Appointment form.

The Board discusses changing from Peoples Bank to Official Payment Center for credit card and debit card payments. The Board agrees to make this change as the fees are slightly less than Peoples Bank and using this service does not tie the Town to one particular bank. There are surrounding towns that use this service.

All orders are signed.

**Overweight permits:** Matt moves to approve the following overweight permits: Rice Lumber Company, GW Tatro Construction Inc., LePage Gravel Pit, Allen Lumber Company, Inc., Pike Industries, Inc., Lajeunesse Construction Inc., HA Manosh Corp., Curtis Lumber Co., Inc, Richmond Home Supply Inc., Spafford & Sons, Engineers Construction Inc./ AC Paving Corp./ ECI Directional Drilling./ Inc. ECI Rail Constructors, Inc., Dale E. Percy, Inc., Jack F. Corse, Inc., Tomco Excavating, Inc., Jonathan J. Beebe, Mike Lowell Logging & Wood, R. P. Frost, Inc dba Vermont Well & Pump, Sundown Corporation, Gillespie Fuels, W.B. Rogers, Inc. and to ratify the following overweight permits signed by Cindy on 3/8/11: CT VT Solid Waste Management District. Weston Pulpwood Sales, Inc., Arnold L. Withers dba A Withers Trucking, Kingsbury Construction, McCullough Crushing, Inc., Barrett Trucking Co., Inc., Newport Sand & Gravel Co., Inc./Carroll Concrete Co., Inc., Harrison Concrete Construction, Inc., Harrison Redi-Mix Corp. Mary Just Skinner seconds, motion carries.

**Motion:** Bill moves to go into executive session to discuss personnel matters. Matt seconds, motion carries.

Board comes out of executive session at 9:13 pm, no action taken.

Meeting adjourns at 9:20 pm.

Respectfully submitted,

Cindy Carlson  
Assistant to the Select Board