

Approved

Minutes of the 5/24/2011 Select Board Meeting

Present: Peter Hood, Bill Callnan, Matt Dwire, Cindy Carlson, Mary Alexander, Mark Tillinghast, Liz Fortman, Bruce Jackson, James Colby, John Puleio, Kyle Tillinghast

Meeting called to order at 5:35 pm

John Puleio – Bandstand Committee

The Bandstand Committee would like to implement a plan to have the bandstand area mowed on a regular basis during the summer when the bandstand is used. Over the years, various people have volunteered to mow the area with their own equipment, but it is difficult to find volunteers. The Town owns a mower, which is maintained for use by the Recreation Committee. The Select Board is not comfortable allowing volunteers to use the Town mower. Peter has authorized the committee to pay for two mowing invoices from the discretionary fund. The Committee has arranged with two parties to contract for mowing. The Committee is still working on the access project to the Bandstand. The Board agrees to use \$450 of discretionary funding for mowing.

Motion: Bill moves to authorize \$250 for mowing the bandstand area for the budget period 2010-2011 and \$200 for 2011-2012. Matt seconds. Motion carries.

Fire Department – Mark Tillinghast, Bruce Jackson, Liz Fortman, Kyle Tillinghast

Mark reports that the Fire Department members discussed how to use \$10,000 for stipends for the fire fighters. The Fire Department is suggesting that \$5,000 be used to hire Liz Fortman as an administrative assistant for 5 hours per week with the balance used as a stipend program for the fire fighters. Potential duties of an administrative assistant position are discussed along with a program for stipends to the fire fighters. The Board asks about using the Town Clerk's office for assistance but the Fire Department felt it would be more beneficial to have Liz in this position. Liz is already trained on what work has to be done by the Fire Department. The Board states they are concerned about the calls that are not being responded to. It is critical to continue to receive mutual aide from the surrounding towns and it is important that the Fire Department participate in the mutual aide program. The Board will discuss potential funding further since there are no funds in the current budget or the following year budgeted to cover this potential expense. It was suggested that the Town run a notice on the Front Porch Forum for new volunteers, not only for fire fighters, but also for other jobs that need to be done at the Fire Department.

James Colby – Jim has not had the lot he offered to sell the Town tested for sand and gravel. The only access to this property is off the Notch Road. Since major improvements would have to be done to Middle Road to remove any sand or gravel the Board does not feel they would be interested in the property. Jim states he does have an area from which he would be interested in selling gravel/sand by the yard. It would also be difficult to gain access to. Jim asks if the Mixed Use

District could be reviewed and updated for possible uses. The Board states they would consider it if there was a potential buyer for the property and the use was reasonable.

Neely Washington, Town Service Officer, has reported to Peter Hood she has spent \$350 for an emergency in town. She will submit an invoice to the Town for reimbursement.

All orders are signed.

Preliminary financial numbers are reviewed for April 2011.

Gary Lamell, Road Commissioner, has reported that the culvert on Shady Rill will have an inspection completed by the State of Vermont. Gary will submit a grant request to FEMA for potential flood damage. Gary expects the cost to replace the culvert and the necessary repairs to be at least \$200,000.

Motion: Bill moves to approve the Driveway Access Permit for Prairie Ruth Davis and Anna Yovu. Gary Lamell, Road Commissioner, has recommended approval. Mary Alexander seconds. Motion carries.

Kim Whitcomb has submitted an estimate for damages to her 2011 Ford Fusion that occurred when she hit large ruts on Portal Road on April 19, 2011. The Board will submit a claim to VLCT for consideration.

The Draft job description for Road Forman and Road Commissioner were passed over for a future meeting.

The Town has received a PACIF Equipment Grant in the amount of \$597.50 to pay for half of the cost to install smoke detectors and repair emergency lighting in the Town Hall.

Minutes were passed over for a future meeting.

The draft goals were passed over for a future meeting.

The Board agrees to hold June meetings on the 7th & 21 instead of the 14th and 28th. The meeting of the 7th will start 4:30 pm, to review a draft personnel policy.

Meeting adjourns at 7:45 pm

Respectfully submitted,

Cindy Carlson

Select Board Assistant