

Approved

Select Board Meeting 6/21/2011

Present: Mary Just Skinner, Matt Dwire, Mary Alexander, Bill Callnan, Dave Shepard, Peter Hood, Ron Morrissette

Meeting called to order at 5:10 pm.

The Board continued to review the draft personnel policy.

The Board discusses the subdivision permit submitted by Sally Cavanaugh-Patterson and Axel Stohlberg. Axel Stohlberg will retain 3.47 acres of the parcel which will not have any road access. A right of way to the property will be issued by the abutting property owners.

Motion: Bill moves approval of the subdivision permit, as submitted by Sally Cavanaugh-Patterson and Axel Stohlberg. Mary Alexander seconds motion carries. Motion carries. There is one no vote.

Dave Shepard, Conservation Commission

Dave discusses roadside invasive plants; wild chervil is the major concern. Some of the solutions to control these plants are impractical. The Board is willing to look at recommendations to limit the spread of these invasive plants. The Conservation Commission is hoping to hold a workshop with the Nature Conservatory, to find out where these plants are located in Town. Many residents are hand pulling the plants. The Town would not have to obtain permission from landowners if the plants are removed, within the Town's right of way.

The Conservation Commission would like to apply for an Ecosystem System Grant. The application would include a Phase II assessment for the Great Brook and Martin's Brook and conduct studies of Sunny Brook, Herrick Brook, and Patterson Brook. The applications need to be submitted by July 15th. The grant agreement allows the Town to choose a contractor as part of the application process or the Town can choose a contractor after receiving the grant. The Conservation Commission has been in touch with Bear Creek Environmental, which is a local company. They are willing to write the grant application. The Board would like to know the dollar amount of the grant application before agreeing to use Bear Creek Environmental. There is no match requirement for this grant application. The Board feels if the cost to do the study is significant, then an RFP should be sent out. Dave will get further information to the Board.

Dave asks what the Board would do with proceeds from timber sales from the Town Forest. The Board reports that the funds would go into the general fund. The Board would listen to recommendations from the Stewardship Committee, and would assess the general financial situation of the town, before making a decision on what to do with the proceeds. The Board would like to use the Country Forester for marking timber for any sales.

Ron Morrissette, Constable

Ron advises the Board that he will be resigning as of July 15, 2011 as Town Constable. The Board has received a few letters of interest for the position. There has been a recent complaint concerning a dog bite claim that Ron has been involved with. The Board has received a copy of a letter from the attorney who is handling the situation with the parties.

Motion: Bill moves approval of Eric Young as second constable. Mary Alexander seconds, motion carries. Cindy will find out about the requirement to attend the Police Academy and the authority to issue tickets.

All orders are signed, after discussion of mowing the recreation field and the area around the band stand.

The financial report through 6/21/2011 was reviewed and discussed.

A guideline for the Town Service Officer was discussed.

Cindy is asked to send a thank you letter to Ron Morrissette for his years of service.

The Board reviews the draft of the proposed job description for the Road Foreman and Road Commissioner.

Motion: Bill moves approval of the job descriptions for the Road Foreman and Road Commissioner dated June 21, 2011. Mary Just Skinner seconds, motion carries.

Motion: Bill moves of the 6/7/2011 minutes. Matt seconds, motion carries.

The Board agrees to run the employment ad for a Road Foreman in the Times Argus, Local Roads Newsletter and the Front Porch Forum.

The Board agrees to send the contract to Washington County Sheriff's Department for speed enforcement for the time period 7/1/2011 – 6/30/2012.

Motion: Mary Alexander moves approval of the Washington Electric Cooperative, Inc. permit request to cut & trim trees, chip brush, install utility poles, anchors, guy wires & conductors on North Bear Swamp Road. Bill seconds, motion carries.

The Board discusses the well test results, installing a holding tank and drilling a new well for the Town Hall.

Motion: Matt moves to spend \$3,187.02 from the discretionary fund to replace the carpet in the entry way and first office at the Town Clerk's Office. Mary Alexander seconds, motion carries.

Meeting adjourns at 8:15 pm.

Respectfully submitted,

Cindy Carlson

Assistant to the Middlesex Select Board