

**Select Board Members**

Peter Hood, Chair  
 X\_ Mary Just Skinner,  
Vice Chair  
 X\_ Phil Hyjek  
 Steve Martin  
 X\_ Liz Scharf

**MIDDLESEX SELECT BOARD**

**Wednesday, August 2, 2017**

**SPECIAL MEETING**

**5:00 PM**

**Middlesex Town Clerk's Office**

**5 Church Street**

**Middlesex, Vermont 05602**

**(802) 223-5915**

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**MINUTES**

**Present:** Chair Peter Hood, Vice Chair Mary Just Skinner, Members Phil Hyjek and Liz Scharf. Treasurer Dorinda Crowell. Select Board Assistant Sarah Merriman.

**Call to Order/Welcoming of Guests/Amendments**

Peter called the meeting to order at 5:00 p.m. There were no additional amendments to the previously amended agenda.

**Including a New Workstation in the RB Technologies Upgrade**

Peter spoke to Rubin Bennett about replacing an outdated computer with a new workstation when RB Technologies upgrades the Town server. Peter said Rubin estimates the cost of the new work station to be about \$1,500. The extra cost to delay this purchase and do the double configuration would be \$300 to \$500. Therefore, Peter suggested including the new workstation now instead of upgrading an old work station that would only have to be replaced later. The Board agreed to ask Rubin for an amendment to his original \$14,865 proposal which the Board approved on July 25, 2017.

**Setting the 2017 Municipal Tax Rate**

Dorinda calculated that the Town needed to raise \$924,903 to cover municipal expenses for the July 1, 2017 to June 30, 2018, fiscal year and proposed a municipal tax rate of 0.4171. The Homestead tax rate for state education had been set at 1.6613; the Non-residential rate at 1.4794. With a local agreement rate of 0.0025, that brought the Total Homestead Rate to 2.0809 and the Total Non-residential Rate to 1.8990. Dorinda said this represented an 8.5% decrease in the non-residential tax rate from 2016 and an 8% decrease in the homestead rate.

**MOTION: Mary moved and Phil seconded setting the 2017 Town tax rate at 0.4171.** The motion passed.

**Bookkeeping Correction on Paving Fund**

Peter noted that Road Commissioner Steve Martin had signed off on rectifying an accounting entry in which money used for a State paving grant match had been erroneously taken from the General Fund instead of the Paving Fund.

**MOTION: Liz moved to approve transferring \$10,795.66 from the Fund #11 (i.e. the Paving Fund) to reimburse the General Fund for paying the Town match on the FY17 Shady Rill Paving Grant. Mary seconded.** The motion passed.

**OTHER BUSINESS**

**MOTION: Mary moved and Phil seconded approving the July 25, 2017 Select Board minutes.** The motion passed.

**MOTION: Mary moved and Phil seconded approving the July 27, 2017 Select Board Special Meeting minutes.** The motion passed.

There were no orders or correspondence.

The Board discussed appraiser Rich Lewis's amended bill for concluding the town-wide appraisals and asked him to address the Select Board on August 15, 2017 in executive session.

Peter adjourned the meeting at 5:55 p.m.

Sarah Merriman  
Town Clerk/Select Board Assistant