

Select Board Members
 Peter Hood, Chair
 Mary Just
Skinner,
Vice Chair
 Phil Hyjek
 Steve Martin
 Liz Scharf

MIDDLESEX SELECT BOARD
Tuesday, August 21, 2018
5:00 PM
Middlesex Town Clerk's Office
5 Church Street
Middlesex, Vermont 05602
(802) 223-5915

MINUTES

PRESENT: Chair Peter Hood, Vice Chair Mary Skinner, Members Steve Martin, Phil Hyjek and Liz Scharf. Treasurer Dorinda Crowell. Road Foreman Paul Cerminara and Susan Clark, town moderator and organizer of What's Next, Middlesex? Select Board Assistant Sarah Merriman.

Call to Order, Amendments, Guests

Peter called the meeting to order at 5:00 PM. There were no amendments to the agenda.

Approving Bids to Remove/Replace Town Shed Fuel Tank

The Board reviewed bids from NRC, Accuworx, Dubois Construction and Curtis Ashline to remove the worn 3,000-gallon underground fuel tank at the Town shed on Shady Rill Road and for Berby Petroleum or John W. Kennedy to supply the new one. The current tank needs to be removed because the inner wall has corroded. Paul suggested using either NRC or Accuworx because they specialize in hazardous material removal and reporting. Peter noted that Dubois, located on Three Mile Bridge Road, was local and since no fuel had leaked from the tank, they would fit the bill. He preferred to hire a local company. Paul noted the road crew would do most of the earth work; the company hired to oversee removal would conduct testing and make sure state laws were followed to avoid contamination.

Steve said he agreed about supporting local people and that Dubois would not run the meter, so to speak, if they needed to put in a couple hours of extra work.

Liz asked about references and noted Dubois's bid, at \$4,575, was higher than NRC's highest number at \$4,146. Peter said, in the long run, Dubois was a better value. Liz questioned their expertise and if Dubois was environmentally friendly. Steve said they had at trained and qualified personnel who would follow state law.

As for replacing tanks, Paul suggested installing a 2,000-gallon, above-ground tank on a slab. Steve estimated it would cost approximately \$4,800 to pour the slab and install concrete tubes and pillars – before adding the cost of the road crew's labor. Paul said Kennedy only supplies tanks, doesn't install them, whereas Berby – who currently maintains the tank – would do both. Steve estimated the total cost would equal about \$20,000. Paul said he figured the installation would be complete before winter.

MOTION: Steve moved and Phil seconded accepting Dubois Construction's bid to remove, clean and cut up the tank (which will remain the Town's property) along with jackhammering any remaining concrete and disconnecting the electric pump for \$4,570 and accepting Berby Petroleum's bid to supply and install a 2,000-gallon tank and accessories for \$10,315.69. The motion passed.

The Board agreed with Paul's suggestion to hire Chad Wendell to do minimal electrical work. Paul then left the meeting.

Signing a Letter to the Beaudins Regarding the Town Forest Trail

The Board made minor editorial changes to a letter from the Board to Scott Beaudin and Gretchen E. Beaudin, Trustee of the Gretchen E. Beaudin Revocable Trust regarding the Beaudins' request for a Letter of Understanding regarding the proposed hiking path through the Town Forest, part of which abuts the Beaudins' property. Peter signed the letter on behalf of the Board.

Signing a 7-Year Note for New Town Truck

Following up to Board's decision on August 7, 2018, to finance the \$149,860 Freightliner from Charlebois with a plow package from H. P. Fairfield with a 7-year note from Community Bank, the Board and Treasurer Dorinda Crowell signed the necessary documents.

Treasurer's Report

Dorinda said CPA Bonnie Batchelder would be auditing the Town's books for the 2017-18 fiscal year starting next month. Dorinda said she is not paying some RB Technology bills because they stemmed from hours RB spent ironing out software conflicts with NEMRC due to RB's antivirus program.

Dorinda also apprised the Board that she would have to sell stock in the North Branch Cemetery Edward Jones account to recoup the \$6,000 paid from the North Branch account to the Town after the Town had covered North Branch Cemetery's costs in prior years. Dorinda said she will sell probably about \$5,000 worth of stock. The Board reviewed latest financials from the Edward Jones account and agreed to ask the Edward Jones broker handling the account to meet with them.

OTHER BUSINESS

MOTION: Mary moved and Steve seconded approving the minutes of the August 7, Select Board Meeting. The motion passed. The minutes were signed.

MOTION: Mary moved and Steve seconded approving the minutes of the July 24, 2018, Select Board Meeting. The motion passed. Phil and Liz abstained because they had not been present at that meeting. The minutes were signed.

All orders were signed.

Paying for What's Next, Middlesex? Mailing Costs

Susan entered the meeting at 5:45 and updated the Board on plans for What's Next, Middlesex? a town-wide caucus to be held at Rumney school on the afternoon of October 26 and all day on October 27th to discuss the town's future and priorities. Susan said the forum will cost \$10,000 and organizers are trying to raise funds from grants and other sources. She asked if the Town could cover the cost of mailing informative fliers to approximately 750 homes at a cost of at least \$600. Mary noted the Board has already promised to do this. Susan said she was still seeking bids and she hoped the final cost would be more in the ballpark of \$500. Mary said the Board should just cover the cost of the mailing, whatever that is.

MOTION: Liz moved and Mary seconded using funds from the discretionary account to cover the costs of producing and mailing promotional fliers for What's Next, Middlesex? The motion passed. Susan thanked the Board and left the meeting.

The Board discussed recent vandalism of a private pond on East Hill Road and mailboxes on Center Road.

Peter adjourned the meeting at 6:22 P.M.

Respectfully submitted,
Sarah Merriman, Town Clerk/Select Board Assistant

THE ABOVE MINUTES WERE APPROVED AS A WARNED AGENDA ITEM AT A REGULAR MEETING OF THE
MIDDLESEX SELECT BOARD ON SEPTEMBER 4, 2018.

PETER O. HOOD, CHAIR

MARY JUST SKINNER, VICE CHAIR

PHILIP HYJEK

STEVEN MARTIN

ELIZABETH SCHARF

DRAFT