

Select Board Members
<input type="checkbox"/> Peter Hood, Chair
<input type="checkbox"/> Mary Just Skinner, Vice Chair
<input checked="" type="checkbox"/> Phil Hyjek
<input checked="" type="checkbox"/> Steve Martin
<input checked="" type="checkbox"/> Liz Scharf

MINUTES
MIDDLESEX SELECT BOARD
Tuesday, December 4, 2018
4:00 PM
Middlesex Town Clerk's Office
5 Church Street
Middlesex, Vermont 05602
(802) 223-5915

MINUTES

PRESENT: Members Phil Hyjek, Steve Martin and Liz Scharf. Treasurer Dorinda Crowell. Middlesex Budget Committee Members Ruth Dockter, Bill Dorigan, Elias Gardner and George Longenecker and Select Board Assistant Sarah Merriman.

Call to Order/Amendments

Since neither the Chair or Vice Chair were present, Liz ran the meeting. There were no amendments.

2019-20 BUDGET WORKSHOP
Town Office/Administration Budget

The Board reviewed a preliminary office budget. Dorinda said she was still waiting for figures from a couple of departments. In addition, she noted the Board has not decided on wage increases which were complicated by the hourly increase the road crew received last spring after Town Meeting. Elias asked about the increase in computer expenses. Phil explained the Town had to rebuild its system with several backup modules for security. Noting most of the repairs to Town Hall are paid for from the Board's Discretionary Fund, Phil suggested a fund for building repairs and budgeting accordingly. Liz floated the idea of asking voters at the March 2019 Town Meeting to approve establishing a a fund for a new Town Hall. Start saving now. Elias asked for a list of funds. Liz supported the increase in the emergency management line item noting weather events were only going to get worse and be more erratic. The Board agreed to revisit the budget, including possible wage increases, at its next meeting on December 18.

REGULAR MEETING
FY18 Audit

The Board reviewed Batchelder & Associates draft report of the audit they performed on town finances for the fiscal year ending June 30, 2018. Dorinda said the auditors found the books were in order; there were no issues. The Board agreed to pass over accepting the audit until more members were present.

Renewing the Existing Town Plan

The Board briefly discussed a timeline for revising the current Town Plan which the voters approved in 2013. Because the current plan will have passed its 5-year expiration date at the end of this year, it cannot be renewed as a stopgap measure at the March 2019 Town Meeting.

OTHER BUSINESS

MOTION: Steve moved and Phil seconded approving the November 13, 2018 Select Board minutes. The motion passed and the minutes were signed.

All orders were signed.

MOTION: Phil moved and Steve seconded paying Middlesex Electric \$1,500 – with a \$300 rebate from Efficiency Vermont – to replace all the overhead lights in the Town Clerk's Office with LEDs. The motion passed.

MOTION: Phil moved and Steve seconded allocating up to \$250 – or \$25/ Middlesex child – to Waterbury Rec Department Learn To Swim program so that Middlesex families can receive the same 25% discount as Waterbury families. The motion passed.

The Board discussed Tammy Hoermann's response to notifications from the Town that she was in violation of the junk ordinance. Liz said the Town needs to uphold its ordinances and should put this matter on the December 18 agenda by which time the Hoermanns' should have removed all or most of their junk vehicles.

On behalf of Tom McKone, director of the Kellogg-Hubbard Library in Montpelier, George asked the Board to consider adding the library's annual request for funding to the 2019 Town Meeting Warning without obligating the library to petition at least 75 Middlesex voters. He said few other towns require petitions - their Select Boards simply add the requests to their warnings – and that doing so creates a burden for the library. The Board agreed to take this up at the December 18th meeting.

Liz adjourned the meeting at 6:00 PM

Respectfully submitted,

Sarah Merriman, Town Clerk/Select Board Assistant

THE ABOVE MINUTES WERE APPROVED AS A WARNED AGENDA ITEM AT A REGULARLY SCHEDULED MEETING OF THE MIDDLESEX SELECT BOARD ON DECEMBER 18, 2018.

n/a
PETER O. HOOD, CHAIR

n/a
MARY JUST SKINNER, VICE CHAIR

PHILIP HYJEK

STEVEN MARTIN

ELIZABETH SCHARF

DRAFT