

Select Board Members
<input type="checkbox"/> Brigid Browning
<input type="checkbox"/> Randy Drury
<input type="checkbox"/> Vic Dwire
<input type="checkbox"/> Peter O. Hood
<input type="checkbox"/> Liz Scharf

MIDDLESEX SELECT BOARD
5:00 PM
Tuesday, March 14, 2022
SPECIAL MEETING
Middlesex Town Hall
5 Church Street
Middlesex, Vermont 05602
(802) 223-5915

Call to order/amendments/welcoming guests:

PRESENT: Present: Select Board Members; Randy Drury, Vic Dwire, Peter Hood & Liz Scharf and Treasurer, Dorinda Crowell. (Due to a significant snowstorm and power outage at Town Hall, Zoom was not available.)

ORGANIZATIONAL MEETING

Appointment of Select Board Chair. Consideration of Chair's voting status:

MOTION: Liz nominated Peter Hood as Chair with voting status, Vic seconded. Motion passed.

Appointment of Select Board Vice-Chair:

MOTION: Randy nominated Liz as Vice-Chair, Vic seconded. Motion passed.

Designating time and place for Select Board meetings:

MOTION: Vic moved to hold Select Board meetings on the first and third Tuesday of the month at 5:00 PM, Liz seconded. Motion passed.

Designating newspaper of record:

MOTION: Liz moved that the Times Argus be the paper of record, Vic seconded. Motion passed.

Appointment of Road Commissioner:

Liz made the motion to appoint Vic as the Road Commissioner, Peter seconded. Vic made the motion to appoint Road Foreman Eric Metivier. There was brief discussion and Randy stated he liked having a separation of duties, but if Vic was nominating Eric was that an indication he did not want the position? Liz stated she thought it was good to have a second person even though with Vic on the Select Board, his experience and knowledge would still be available. Peter seconded Eric's nomination. Vote was taken, those in favor of Vic were Peter, Liz & Vic; Randy voted for Eric. Vic appointed Road Commissioner.

(Re)appointments to the following town positions until March 2024 Town Meeting

- a) Town Lister: No one formally submitted their interest in the position as of this meeting so appointment was passed over.
- b) Development Review Board Member: Vic made the motion to appoint Larry Rooney, Liz seconded. Motion passed.
- c) Budget Committee Members; George Longenecker said he would serve until 2024 and Zara Vincent expressed her interest. Randy made the motion to appoint them, Liz seconded. Motion passed.
- c) Emergency Management Coordinator: Liz moved to appoint Paula Otenti, Vic seconded. Motion passed.
- d) Fire Warden: Randy moved to appoint Jason Merrill, Liz seconded. Motion passed.
- e) Tree Warden: Peter moved to appoint Gary Lamell, Vic seconded. Motion passed
- f) Wrightsville Beach Management Representative: Vic moved to appoint George Longenecker as the Middlesex representative to the Wrightsville Beach District, Randy seconded. Motion passed.
- g) Recreation Director: Liz moved to appoint Mitch Osiecki, Vic seconded. Motion passed.
- h) E911 Coordinator: Liz moved to appoint Mitch Osiecki, Vic seconded^d. Motion passed.
- i) Collector of Delinquent Taxes: appointment passed over due to lack of candidates.
- j.) Conservation Commission: Liz moved to appoint Larry Becker and John Utis, Peter seconded. Motion Passed
- k.) Fire Chief: Vic moved to appoint Eric Metivier, Liz seconded. Motion Passed.

Central Vermont Internet Board. Liz made the motion to nominate David Lawrence, Vic seconded. There was a brief discussion regarding have a second representative/ alternate so motions were withdrawn and appointment passed over so the Board can appoint both positions at the same time.

Central Vermont Solid Waste Management District. Passed Over

Central Vermont Regional Planning Commission: Randy made the motion to reappoint Ronald Krauth, Vic seconded Motion passed.

Vermont League of Cities and Towns model Rules of Procedure - Review, discussion and possible modification. Passed Over

REGULAR SELECT BOARD MEETING

MOTION: Liz moved to accept the minutes of the February 21, 2023, regular Select Board meeting and the February 28, 2023 Informational meeting, Vic seconded. Motion passed.

Reviewing and possibly amending the agenda for the March 14, 2023 Special Select Board meeting. No changes.

Brigid Browning arrived. (She had been trying to sign in through Zoom, but internet was down at the town hall) Members of the Board welcomed her.

Considering applying for Community Capacity Building Mini-Grants of \$4,000

Liz stated that this is something the Town should apply for since “funds may be used to hire a consultant to identify candidate municipally owned buildings in need of energy efficiency improvements and provide grant application assistance for free energy resilience assessments.” She asked for assistance from the Energy Committee, as it could be very beneficial should the Town if it applies for the “up to \$500,000” grant that would cover projects such as weatherization, thermal efficiency, and replacing fossil fuel heating systems with more efficient systems. Vic stated that the Town Shed should be considered for these improvements. Liz said all Town buildings should be considered, but it is going to take a significant amount of work to put it all together. Dorinda pointed out VLCT was offering a free informational event on April 18th regarding the grants.

MOTION: Randy moved to apply for the \$4,000 Mini Grant, Vic seconded. Motion passed.

Highway Report:

The Kenworth truck is finally back in service after being out of commission for the radiator leak. The transfer case on the Freightliner is shot. To replace it would be around \$18,000. Once things slow down for the road crew, they are going to work on it themselves and see if they can make the repairs. They received a bid from Pike Industries in the amount of \$296,515 for the Shady Rill paving Project. Vic noted the road has gotten much worse. Peter asked about the status of the chipper. Vic said it is not repairable. Brigid said she had accessed to a 15” chipper, and possibly the Town could rent it. Vic noted Eric will be on vacation for a week beginning April 9th, which he had advised the Town of during his hiring interview.

Treasurer’s Report:

Dorinda provided the Board with a budget status report through February. She said nothing seemed to jump out at her as concern, except she could not remember what was coded to the “Specialized Services” that put it significantly over budget, but that she would check into it. (Vic advised the following morning that it was the culvert replacement on Center Road that needed to be done prior to the paving project.)

OTHER BUSINESS

Correspondence: considering Sandra Vitzhum’s request for Select Board endorsement of an application for a Federal Department of Energy grant to develop better administration of Vermont’s energy codes. The consensus was to pass over for tonight until the Board could research it more and get a better understanding. Peter stated John Rahill was reviewing it wanted look into it more. The Board would like to invite John to a meeting to explain it.

Dorinda asked if the Board was going to outline its goas; Peter said the Board would take this up at the next meeting.

Randy questioned the approval of time sheets and the calculation of hours. An employee submitted regular hours in excess of 40 regular hour, by using hours worked, personal & sick time. Randy stated anything above 40 hours is buying out time off. Liz stated she thought there had been discussion regarding this policy when it happened previously. Dorinda said it slipped by the bookkeeper because she is aware of the policy and that it was prior to Eric becoming the road foreman. She said she would bring it to both of their attention. Peter inquired about the process of the current payroll system and felt there must be a program available where employees could log in and out and then there would be no need for the time sheets. Peter suggested Dorinda keep an eye for possible software and what other towns use. With additional discussion around timesheets and elected positions, Liz suggested that be a Select Board goal to review.

Vic stated he would like to discuss at some point overtime being paid for time worked over 8 hours and not based on 40 hours. Items for consideration regarding a 10 hour work day in the summer, use of sick, personal and vacation time and the ability to take time off were discussed. This will be another Select Board goal and the road crew will be encouraged to attend.

Orders were signed.

The meeting adjourned at 6:43PM

Respectfully Submitted by Dorinda Crowell

THE ABOVE MINUTES WERE APPROVED AS A WARNED AGENDA ITEM AT A SCHEDULED MEETING OF THE MIDDLESEX SELECT BOARD ON APRIL 4, 2023.

PETER O. HOOD, CHAIR

ELIZABETH SCHARF, VICE CHAIR

BRIGID BROWING

RANDY DRURY

VICTOR DWIRE