

**Middlesex Town Meeting Solutions Committee
Meeting Minutes
February 13, 2013**

Present: Susan Clark, Tim Murphy, Dave Shepard, Barb Whitchurch, Greg Whitchurch

1. Meeting Minutes from October 22, 2012 and January 16, 2013

Greg moved to approve minutes from these meetings of the Town Meeting Solutions Committee (TMSC) with a second by Tim. Minutes were approved.

2. Town Meeting

- Remote Town Meeting Participation (RTMP) – Lauri Scharf did a successful trial run with “Go to Meeting”. The League of Cities and Towns training for moderators on February 28th will include a session on using technology to increase participation at Town Meeting.
- Susan posted on Front Porch Forum (FPF) a “Town Meeting Tidbit” about RTMP. This was the first of a planned series of information pieces about Town Meeting.
- Civil Invocation – Susan has found a teen to present the civil invocation at the beginning of Town Meeting.
- Town Meeting Handouts – The handouts (budget spreadsheet and pie chart and summary of Robert’s Rules) for Town Meeting that go on the chairs can be printed at the Town Office. A box will be put out to collect the Robert’s Rules summary for reuse.
- Microphone runners will be sought.
- Discretionary Funding Task Force – This group will not be convened this year. The TMSC continues to believe this was a useful endeavor. Greg is willing to work on this group next year. One possibility would be to present the report of this group as a handout rather than having it printed in the Town Report.

3. Website

Some parts of the Middlesex Operator’s Manual are not on the town website. The TMSC would like to see them restored. Tim will check the Manual to see what is missing from the website.

4. Rumney Facilities Committee

Postings on FPF have been helpful in getting out information from this committee. There are two more public meetings scheduled leading to the vote for a bond on May 15th.

5. Next Meeting –April 10th.

Meeting adjourned at 8:50

Minutes recorded by Dave Shepard
