

**Middlesex Budget Committee
Meeting Minutes
Tuesday, October 19, 2021
5:00 PM**

Middlesex Town Clerk's Office, 5 Church Street, Middlesex, VT 05602

Minutes

Committee Members: Bill McManis, Randy Drury, Theo Kennedy, Mark Harris, Elias Gardner
Guests: none

5:04 Call to Order

- **Welcome Guests** - There were no guests in attendance.
- **Discuss posting FPF or other announcements for meetings**
 - Committee members all agreed posting notice of the committee's upcoming meetings on Front Porch Forum would increase transparency.
- **Approve [DRAFT 2021-07-06 Budget Committee Minutes](#)**
 - Bill moves to approve the 2021-07-06 meeting minutes, Mark 2nds, no discussion, motion passes (4 yes, 0 no, 0 abstain).

Discuss Capital Spending Committee's Work

- [Middlesex Capital Asset Inventory Tables-210924](#)
- [DRAFT Middlesex CIP Intake Form 210831](#)
- [DRAFT Middlesex CIP Process 210831](#)
- [FY2022 East Montpelier Capital Planning Budget](#)
 - Randy, Theo and Elias provided an update on the capital spending committee's work. Middlesex is working with CVRPC to create a Capital Asset Inventory that will include the expected cost to replacement an maintenance items over Large (>\$5,000)
 - Theo asked what the Budget Committee's role will be, pointing out that as written the committee is central to the process and asked how the committee can provide feedback on the draft process.
 - Theo suggested inviting Don Welch, the East Montpelier Treasurer who presented to the Capital Spending Committee to a Budget Committee meeting. .
 - Mark said that the planning process is fairly comprehensive with a lot of information and a lot the Budget Committee can do to own the process. Mark spoke in favor of phasing things in and starting with existing assets before adding more in. He asked if we have a capital improvement budget.

Theo asks when reach out to Esat montpelier figure out what piece can we adopt ourselves. The budget committee can come to a unified recommendation to the select board

Review and Discuss Select Board's Budget Workshop Agenda

- The Select Board has not started their budget workshops yet. Randy asked if the committee could move its meeting times to 4:30 so as not to miss any of the Select Board meetings.
- Elias moved the Budgets Committee's regular meetings be held on the 1st & 3rd Tuesdays of every month starting at 4:30. Mark 2nds. Motion passes (4-0-0)

Join Select Board Meeting for Budget Workshop - The Select Board did not hold a Budget Workshop

Adjourn 5:34