

**Middlesex Budget Committee  
Regular Meeting  
Tuesday, November 2, 2021  
4:30 PM**

Middlesex Town Clerk's Office, 5 Church Street, Middlesex, VT 05602

Committee Members: Randy Drury, Bill Harris, Mark Harris, Elias Gardner  
Guests: Christian Meyer

## **Meeting Minutes**

### **4:32 Call to Order**




- **Welcome Guests** - Christian Meyer from the Central Vermont Regional Planning Commission attended.
- **Amendments** - No amendments made to the agenda.

### **Capital Inventory Process**

- **Discuss draft process with Christian Meyer from CVRPC.**
  - [Draft Middlesex Capital Intake Process](#)

The committee reviewed the draft Capital Intake Program with Christian Meyer. Starting with the Budget Committee's role in the process. The bulk of the discussion focused on the spreadsheet to be used to track projects. Christian agreed to put fund balances directly in the relevant tabs at committee member's request. Christian explained that the draft is now going out to various town departments for feedback.

### **Other Business**

- **Approve**  DRAFT 2021-10-19 Budget Committee Minutes
  - Randy moves to approve, Mark 2nds (4-0-0)
- **Correspondence** - None
- **Any other matters that may come before the board**
  - Budget workshop documents shared
    -  2022-2023 working budget as of 11.02.21.pdf
    -  doc02130120211101174303.pdf

The Budget Committee briefly discussed the recently distributed documents for the Select Board's Budget Workshop. Randy pointed out that salary increases don't seem to carry over to other line items and also expressed interest in receiving monthly reports from the treasurer. There was general agreement from other members present. Elias said he would ask the Town Clerk and/or Treasurer for these.

### **Budget Workshop**

At 5:30 the Committee joined the Select Board's Budget Workshop. See Select Board minutes for Budget Workshop notes.

**Adjourned at 6:09**