

**Middlesex Budget Committee
Regular Meeting Notes
Tuesday, September 6, 2022
4:00 PM**

DRAFT Meeting Minutes

4:01 Call to Order - Welcome Guests - Amendments

Other Business

- Review Action Items
 - Elias will coordinate with sarah as necessary to make a space on the website.
 - The committee will review the budget to actuals in october after the 1st quarter is over.
- Next step(s) for CIP orientation with committees/depts:
 - Planning and Zoning
 - Theo will get the committee on the Planning Commission's agenda for the October meeting.
 - Mark: A possible scenario the Planning Commission may use CIP for would be to get money for a study that is too much to justify in the PC's regular budget.
 - Kevin the ZA usually attends planning meetings and Theo can invite the DRB members to the Oct planning meeting.
 - General Govt / Administration
 - These can all be covered at a selectboard meeting.
 - Public Safety and Cemetery
 - Neither are likely to ever have a big enough expenditure and could be skipped.
- Providing the 2023/2024 Capital Budget to the Select Board
 - Mark: Most of the big ticket items are known. Need to determine what are we going to do for an inflation multiplier. There are multiple ways to do it; we could raise each expenditure or total it all up and increase the macro amount. Some items might be more affected by inflation.
 - Randy: Though increase the entire amount by an inflationary number should be sufficient.
 - Elias: Agreed but added it would make sense to periodically ask departments to check their numbers in the CIP as they know more about costs for individual items than we do.
 - Mark: One thing thats not in the CIP is mud season mitigation which seems likely to get worse.
 - Randy: It appears to mostly be due to the deferral of putting gravel on the roads. Cost estimates are at \$37k per mile not including trucking for gravel material. Then roads need to be crowned properly. The gravel line item might need to be turned into a fund

similar to the road improvement fund.

- Update on allocation of ARPA funds
 - Randy: Started with \$515,00. So far \$100,000 has been allocated to CV Fiber and \$70,000 to Fire Department packs. The rest remains unallocated.
- Next meeting
 - Planning commission oct 19th, Shoot for oct 25th regular meet
- Any other matters that may come before the committee
 - None

Adjourn 4:35

5:00 Adjourn

| Date Created | Action Item # | Assignee | Action Item | Due Date | Date Closed |
|---------------------|----------------------|-----------------|---|-----------------|--------------------|
| 05/03/22 | 08 | Elias | Research creating a page for the Budget Committee on the Town website | TBD | |
| 05/03/22 | 09 | Mark | Create the dept. list for CIP meetings at the next meeting | 6/21/22 | |
| 05/03/22 | 10 | Mark | Add Town Budget Review as an agenda item on a quarterly frequency | 7/5/22 | |