

**MIDDLESEX CONSERVATION COMMISSION**  
**Thursday, January 2, 2020**  
**Middlesex Town Office**  
**Middlesex, VT**

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**Minutes**

Commissioners Present: Heather Katz, Ross Lieblappen, George Longenecker, Lee Rosberg, Dave Shepard

1. Administrative Operations

a. Minutes of December 5, 2019 Middlesex Conservation Commission Meeting (MCC)

Ross made a motion to approve the minutes with a second from George. The minutes were approved.

b. Treasurer Report

Heather reported there were no updates to the financial report.

c. Correspondence

Lee said there has been a good response to the posting on Front Porch Forum seeking a volunteer to make wooden signs for the Chases Mountain Trail.

d. The Middlesex Trails Group that formed in response to the What's Next Middlesex event has requested to be a subcommittee of the MCC. Ross moved to create a trails subcommittee of the MCC with a second from George. Heather asked if the MCC would be creating the actual subcommittee at this time or indicating the MCC supported the creation of such a subcommittee. George has conferred with Town Clerk Sarah Merriman and reported that the MCC can create a subcommittee; there has to be at least one MCC member on the subcommittee. There are currently two MCC members, George and Dave, on the Middlesex Trails Group. The motion to create the subcommittee passed.

e. Winooski Natural Resources Conservation District (WNRCD) Letter of Support

The WNRCD is applying for a grant to fund them to do outreach on a program called "Stormwater Solutions for Homeowners" and is interested in a letter of support from the MCC to support their application. One concept expressed by WNRCD is they would provide training to groups such as the MCC so that these groups could then educate homeowners. The MCC supports the concept with a preference for the WNRCD to conduct a training in Middlesex that both the MCC and homeowners could attend. Lee offered the following motion: "the MCC supports the WNRCD grant application for" Stormwater Solutions for Homeowners" with the intent that WNRCD will provide a public educational seminar in Middlesex". Heather seconded the motion and the motion passed.

2. Project Reports (point person shown in parentheses)

a. Wrightsville Trail (George)

The MCC will invite Jane Dudley, Middlesex's representative on the Wrightsville Beach Recreation District and Collin O'Neil the manager of the park, to the next MCC meeting to discuss the future of the Wrightsville Trail.

b. Middlesex Town Forest (Dave and Ross)

The Recreational Trails Program grant application to fund trail construction on the Chases Mountain Trail has been submitted to the Department of Forests, Parks and Recreation.

Ross has drafted text for a display to be mounted on the trailhead kiosk. He has received comments that he will incorporate. The size of the display will be approximately 36" by 42".

Lee received approximately a half dozen responses to his inquiry about volunteers to make trail signs. He will reach out to the respondents with some basic specifications and a general concept for the number and nature of the signs. Dave will check if he has sign standards from the Green Mountain Club that he can pass along to Lee for guidance.

Ross will set up an MCC email account on Gmail that can be accessed by any MCC member. Dave will check with Sarah Merriman about posting some significant MCC documents on the Middlesex website.

c. Middlesex Conservation Fund Guidance Document and Application

The Select Board has approved the amendments to the Middlesex Conservation Fund Guidance Document. Dave will produce a final document, as amended.

d. Shady Rill Park Restoration Design (Heather)

No update since the December meeting.

e. Three Mile Bridge Road Park (Larry)

The Vermont Housing and Conservation Board contacted the MCC to remind us that the interim management plan for this property needs to be converted into a final management plan. Lee presented edits he made to the interim plan for review. George made a motion to approve Lee's edits, with additional details regarding the agreement between the town and the Central Vermont Trail Association, as a final management plan for the Three Mile Bridge Road Park. Heather seconded the motion and the motion passed.

g. 2019 MCC Annual Report

MCC members reviewed and approved the 2019 MCC annual report for inclusion in the Middlesex Annual Report.

The meeting adjourned at 9:08 p.m.

Minutes recorded by Dave Shepard, MCC Secretary