

**Select Board Members**

Peter Hood, Chair  
 Mary Just Skinner,  
Vice Chair  
 William Callnan  
 Steve Martin  
 Liz Scharf

**MIDDLESEX SELECT BOARD**  
**Tuesday, June 24, 2014**  
**5:00 p.m.**  
**Middlesex Town Clerk's Office**  
**5 Church Street**  
**Middlesex, Vermont 05602**  
**(802) 223-5915**

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Present: Chair Peter Hood, Vice Chair Mary Just Skinner by speaker phone, Select Board Members Bill Callnan, Steve Martin and Liz Scharf, Treasurer Cindy Carlson, David Jablonski and Select Board Assistant, Sarah Merriman.

**Call to Order**

1. Mary called the meeting to order at 5:03 p.m.
2. The Board welcomed David Jablonski
3. Sarah amended the agenda to include signing of the AOT grant agreement for Shady Rill Road and designating two public places to comply with H. 497, the new open meetings law.

**Designating Two Places in Town to Post Public Notices.**

4. In order to comply with the new open meetings law effective July 1, 2014, the Select Board must designate two public places where agendas and minutes for all town committees, commissions and boards could be posted for public inspection.
5. **MOTION: Steve moved to designate the Middlesex Town Clerk's Office and Rumney Memorial School. Bill seconded. The motion passed.**

**Mike Morissette Resigns as EMC/David Jablonski is Appointed as Replacement**

6. The Board received Mike Morissette's resignation as Emergency Management Coordinator and thanked Mike for his service.
7. **MOTION: Mary moved to accept his resignation. Liz seconded. The motion passed.**
8. David requested to be appointed as Mike's replacement. Retired from the U.S. Air Force where he was largely involved in command and control, he moved to Middlesex in 2011. He said his military experience could help Middlesex in a crisis.
9. **MOTION: Bill moved to appoint David Jablonski as the new Emergency Management Coordinator. Steve seconded. The motion passed.**

**Choosing Materials/Size of Middlesex Gateway Signs**

10. The Board considered various materials and sizes for three Middlesex gateway signs using the design created by Jim Hood. After discussing cost and installation, the Board chose 4'x4' metal signs with digitally imprinted designs. Meanwhile the Road Crew would install the pressure-treated, beveled posts for the signs that would then be installed by the fabricator Wood & Wood once easements were obtained by the landholders.

**Allocating End-of-Year Town Funds Surplus**

11. Cindy reviewed the final financials for FY14. With leftover funds expected to be \$35,000, the Board discussed whether to fold that into the balance to reduce the town's tax rate for the upcoming year or to designate some of it toward much-needed road repairs.
12. **MOTION: Bill moved to designate \$20,000 from FY14 to the paving fund and to put \$1,000 into a Planning Commission Fund to cover the cost of redoing the zoning regulations. Steve seconded. The motion passed.**

#### **Waiving Road Frontage Requirements for Kathy Shapiro Property**

13. The Board reviewed plans submitted by Kathy Shapiro to potentially create three lots on her Upper Sunnybrook Road property. The three properties would need to access a private road since there was insufficient public road frontage.
14. **MOTION: Bill moved to waive the road frontage requirements for Kathy Shapiro's potential three-lot subdivision. Steve seconded. The motion passed.**

#### **Other Business**

15. Sarah asked for clarification on her vacation and personal time since her job was divided 50/50 between an elected position (Town Clerk) and appointed one (Select Board Assistant). The Board said that, historically, the Town Clerk/Select Board Assistant has received the same benefits as a regular full-time employee, including when it comes to vacation and personal time.
16. The Board reviewed a \$600 bill submitted by local weatherman Roger Hill for "weather support" he provided/will provide to the Road Crew between October 2013 and October 2014. The Board decided to pay Roger's bill, though Peter said Roger should still submit a written agreement with the town.
17. The Board considered a draft "Interim Management Plan" for town property at Three Mile Bridge Road which was created by the Conservation Commission. However, there were many questions about specifics within the plan concerning the town's responsibility. The Board requested Dave Shepard, the commission's chair, discuss his plans with the board first.
18. Peter signed the Baseline Documentation Plan created by VHCB for the Three Mile Bridge Road property.
19. The Board discussed an agreement between the AOT and the Town in which the AOT would provide \$175,000 in a 100% grant to Middlesex to replace the culvert on Shady Rill Road by December 31, 2016. Steve hoped the project could be completed in the summer of 2015 while Rumney was closed. Peter signed the agreement.
20. **MOTION: Steve moved to approve amended minutes of the June 10, 2014 Select Board Meeting. Bill seconded. The motion passed.**
21. Steve said the road crew hoped to hydro-seed the town field by Rumney School the first week of July and said the section under repair would be staked off.
22. The Board discussed a request to allow a fundraiser for a man trying to raise money for himself due to a diagnosis of MS/Lyme disease. Peter noted that the Board did not support individual fundraisers.
23. All orders were signed.
24. The meeting adjourned at 6:50 p.m.

Respectfully submitted,  
Sarah Merriman, Town Clerk/Select Board Assistant