

Select Board Members  
 Peter Hood, Chair  
 Mary Just Skinner,  
Vice Chair  
 William Callnan  
 Steve Martin  
 Liz Scharf

**MINUTES**  
**MIDDLESEX SELECT BOARD**  
**Tuesday, February 16, 2016**  
**5:00 PM**  
**Middlesex Town Clerk's Office**  
**5 Church Street**  
**Middlesex, Vermont 05602**  
**(802) 223-5915**

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**MINUTES**

Present: Chair Peter Hood, Vice Chair Mary Just Skinner, Select Board members Liz Scharf and (by speakerphone) Bill Callnan, Treasurer Cindy Carlson and Select Board Assistant Sarah Merriman.

**Call to Order/Amendments**

Peter called the meeting to order at 5:00 PM. The agenda was amended to include review of the past and upcoming budgets in preparation for Town Meeting.

**Budget Review**

The Board reviewed the budget as it appears in the 2015 Town Report, including the upcoming budget for FY17, with Treasurer Cindy Carlson.

**2016 Milford Leonard Scholarship**

Liz, one half of the Milford Leonard Scholarship Committee, proposed that Alex Reilly, an eighth grader at U-32 from Middlesex, be awarded a \$250 Milford Leonard Scholarship to take a marine biology class.

**MOTION: Mary moved and Bill seconded awarding \$250 from the Milford Leonard Scholarship fund to Alex Reilly for payment toward a marine biology class. The motion passed by a unanimous roll-call vote.**

**Certification of Compliance for Town Road and Bridge Standards**

**MOTION: Mary moved and Liz seconded that the Board had reviewed the 2013 Town Road and Bridge Standards at that town roads and bridges were in compliance and that an inventory regarding the above was maintained by the town. The motion passed by a unanimous roll-call vote and the Board signed the Certification of Compliance for Town Road and Bridge Standards.**

**Rutland Town Resolution**

The Board reviewed a request from the Swanton Wind Opposition that the Board approve a Rutland Town Resolution regarding town input on energy projects. Bill and Peter noted that the Board policy is to aver from resolutions unless they pertain specifically to Middlesex.

**MOTION: Mary moved and Bill seconded a motion to let the Rutland Town Resolution lie. The motion passed by a unanimous roll-call vote.**

**Contracting with Xerox to Digitize Land Records/Index to 1976**

The Board reviewed a proposal from Xerox to index all land records going back to 1976 and convert microfilm images of same records to digital images for \$42,983. However, the project would not start until after July 1, 2016 so the Board could take out a one-year note that would not come due until the following year. The Board asked Sarah to clarify with Xerox that the quoted price would be valid for July 2016.

**MOTION: Mary moved and Liz seconded approving the Xerox contract for digitizing and indexing land records going back to 1976 for \$42,983. The motion passed by a unanimous roll-call vote.**

**Draft Dog Ordinance**

In the interest of time, the Board passed over the dog ordinance.

**OTHER BUSINESS**

**Motion: Bill moved and Liz seconded approval of the Certificate of Complete and Opening of a Highway for the .4 mile upgrade from Class 4 to Class 3 of McCullough Hill Road.** Peter requested that a line be added to the description explaining that the entire road was now Class 3. **The motion passed by a unanimous roll-call vote.**

All Orders were signed.

The Board passed over approval of the 1/26/2016 Select Board minutes because there wasn't a quorum.

Peter adjourned the meeting at 5:55 p.m.

Respectfully submitted,

Sarah Merriman  
Town Clerk/Select Board Assistant