

Select Board Members  
 Peter Hood, Chair  
 Mary Just Skinner,  
Vice Chair  
 William Callnan  
 Steve Martin  
 Liz Scharf

MINUTES  
**MIDDLESEX SELECT BOARD**  
**Tuesday, June 28, 2016**  
**5:00 PM**  
**Middlesex Town Clerk's Office**  
**5 Church Street**  
**Middlesex, Vermont 05602**  
**(802) 223-5915**

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**MINUTES**

**PRESENT:** Select Board Chair Peter Hood, Vice Chair Mary Just Skinner, Members Bill Callnan, Steve Martin, and Liz Scharf, Jason Merrill, and Sarah Merriman, Select Board Assistant.

**Call to Order**

Peter called the meeting to order at 5:04. The agenda was amended to include discussion about a one-time discretionary payment to Highway Department employees, and the annual review of the Treasurer's checklist of internal controls.

**Executive Session to Discuss One-Time Discretionary Payment**

Peter read into the record an email from Treasurer Cindy Carlson reminding the Board that during budget talks, they had discussed the impact a mild winter had had on the Road Crew's pay, specifically the lack of overtime. Considering that the Town was ending the fiscal year with a surplus in the ballpark of \$25,000 (helped, in part, by this significant lack of overtime pay), now was the time to discuss whether to disburse a one-time discretionary payment. Cindy suggested paying the three employees who'd worked for the Town over the 2015-16 winter, \$1,000 each.

**MOTION: Bill moved and Steve seconded entering Executive Session to discussion a one-time compensation. The motion passed and the Board entered Executive Session at 5:10 p.m.**

**MOTION: Liz moved and Bill seconded coming out of executive session at 5:25. The motion passed.** No action was taken on the one-time pay because it had not been warned at least 24 hours in advance of the meeting. The Board agreed to put the actionable question on the agenda for the next regularly scheduled Select Board meeting of July 12, 2016.

**Milford Leonard Scholarship**

As a representative of the Milford Leonard Scholarship Committee, Liz recommended disbursing \$300 from the fund so that Mikayla Rieder, a Rumney fifth grader, could attend the VINS North Branch Trekkers Camp Program. Liz noted that this comports with Milford Leonard's will stating that money from the fund should be used for Middlesex students to attend nature camps.

**MOTION: Bill moved and Mary seconded awarding a \$300 Milford Leonard Scholarship to Mikayla Rieder so she can attend the North Branch Trekkers Camp. The motion passed.**

**Appointment of Mitch Osiecki as Recreation Director and Compensation**

Peter said he and Bill met with Mitch on June 16, shortly after the Board gave the green light for them to offer Mitch the position as Recreation Director. They reviewed the responsibilities of the newly created job and, after a "very productive meeting," Mitch accepted the post. The Board agreed that, initially, there would no constraint on the number of hours he worked. The Board discussed paying Mitch the same hourly wage as the Listers.

**MOTION: Mary moved and Bill seconded hiring Mitch Osiecki as Town Recreation Director and paying him the same hourly wage as the Listers. The motion passed.**

**Meeting with Former Recreation Committee Chair Jason Merrill**

Jason confirmed that the Recreation Committee has disbanded and discussed how the new Recreation Director might best oversee the facilities and parks in town. He agreed to contact Mitch and help with a smooth transition.

**Shady Rill Picnic Area**

The Board discussed an email sent by VT ANR Lands Director Mike Fraysier as follow up to the June 14, 2016, Select Board Meeting regarding the future of the Shady Rill picnic area. In the June 17 email to the Town, Mike confirmed that the Department of Environmental Conservation would maintain the picnic area through the summer of 2016 while working with the Town assume management the following year. Mike said the goal is for the town to assume management of the picnic area either through a license agreement or land transfer and that the DEC hopes to work with the Town Conservation Commission to restore the property as well. Bill said the Select Board should be careful to stay on top of this issue so it doesn't fall by the wayside and keep its maintenance in mind during the FY2018 budget process.

**Update on Mad River Byway Signs**

In response by a proposal from Wood & Wood to redesign the Mad River Byway signs for @ \$500, Assistant Clerk Maryke Gills designed a sign using the official Mad River Byway logo with a goal of replacing the faded sign at Red Hen with the new sign under Plexiglas. The Board approved of the idea and thanked Maryke for the savings.

**Efficiency Vermont LED Town Streetlight Upgrade**

The Board reviewed an Efficiency Vermont Incentive Agreement wherein the Town would be reimbursed \$794 from Efficiency Vermont for replacing the Town streetlights with LED lights.

**MOTION: Bill moved and Mary seconded approval of the agreement. The motion passed and Peter signed on behalf of the Board.**

**OTHER BUSINESS**

**MOTION: Bill moved and Liz seconded accepting the Middlesex Conservation Commission's recommendation that Heather Katz be appointed to the Commission. The motion passed.**

**MOTION: Mary moved and Steve seconded approval of the Town's contract with the Washington County Sheriff to provide \$7,500 worth of speeding enforcement in the upcoming fiscal year. The motion passed.**

**MOTION: Bill moved and Steve seconded approval of the June 8, 2016 Select Board minutes. The motion passed.**

**MOTION: Liz moved and Bill seconded approval of the Treasurer's checklist for internal controls and granting Peter authority to sign on the Board's behalf. The motion passed.**

All orders were signed.

The meeting adjourned at 5:58 p.m.

Respectfully submitted,

Sarah Merriman  
Town Clerk/Select Board Assistant

DRAFT