

Select Board Members
 Peter Hood, Chair
 Mary Just Skinner,
Vice Chair
 Phil Hyjek
 Steve Martin
 Liz Scharf

MIDDLESEX SELECT BOARD
Tuesday, July 25, 2017
5:00 PM
Middlesex Town Clerk's Office
5 Church Street
Middlesex, Vermont 05602
(802) 223-5915

MINUTES

Present: Members Phil Hyjek, Steve Martin, and Liz Scharf. Chair Peter Hood and Vice Chair Mary Just Skinner by speakerphone. Treasurer Dorinda Crowell. MVFD Fire Chief Doug Hanson and Earl Everhart of VTEC. Select Board Assistant Sarah Merriman

Call to Order/Welcoming of Guests/Amendments

Peter called the meeting to order at 5:02 p.m. There were no additional amendments to the agenda.

Recommending Reappointing Liz Fortman as Town Health Officer

The Board agreed that Liz has been doing an excellent job as Health Officer for the past six years.

MOTION: Steve moved and Liz seconded recommending Liz Fortman's reappointment as Health Officer. The motion passed.

Granting Boy Scout Troop 700's Request to Camp at Walt Kelley Park

The Board discussed a request from David Hodgson, assistant Scout Master for Troop 700, asking if five Boy Scouts and four adults could camp in the Walt Kelley Park on August 9, 2017. David noted there would be no fires and the Scouts might even spruce up the place as part of their community service components. Peter said he wished they – and other community groups – would continue to use the park.

MOTION: Phil moved and Liz seconded permitting Boy Scout Troop 700 to camp overnight at Walt Kelley Park on August 9, 2017. The motion passed.

Approving a One-Year Community Bank Note of \$126,774 to Purchase a Town Truck

Peter said the only risk to a one-year note would be a slim chance of a drastic rise in municipal interest rates. But for now, this interest rate at 1.85% was so low that it was worth taking out the note.

MOTION: Liz moved and Steve seconded approval of the one-year note with Community Bank for \$126,774 to pay for the International Hx620 tandem truck with added equipment. The motion passed. Steve, Liz and Phil, Dorinda and Sarah signed the Community Bank documentation.

Approving RB Technologies' Proposal to Upgrade the Town Office Server

The Board reviewed a proposal to replace the Town's server, migrate data and install necessary anti-virus software along with other software that would provide three points of data restoration should the Town's computers suffer a massive computer failure. Peter said this agreement accurately reflected an earlier conversation he and Phil had with Ruben Bennett at RB. However, it did not include a new workstation to replace the oldest Town computer. That meant the Town would be updating and migrating data to a computer that would soon become defunct. Phil suggested doing a minimal configuration on the oldest computer, whatever that required. Peter agreed and noted the matter was urgent since the server was almost at capacity.

MOTION: Phil moved and Steve seconded approving RB Technologies' proposal to upgrade the server and perform related work for \$14,865 with the understanding that this price could fluctuate slightly due to a more minimal configuration of the oldest computer. The Town would not be replacing a work station at this time and would probably negotiate a separate contract for monitoring the entire system and data backup. The motion passed.

Scheduling a Special Meeting to Approve the Purchase of a New Tanker from VTEC

MVFD Chief Doug Hanson told the Board that on July 24th, the MVFD approved purchasing a used Freightliner M2 Chassis through Vermont Fire Technologies in Williamstown. Earl told the Board he could not guarantee the chassis would remain available much longer due to the low price. He hoped the Board could cut him a check immediately. Dorinda noted that wasn't possible. The Board agreed that signing the contract with VTECH was an actionable item and needed to be warned. The Board scheduled a Special Meeting at 1:30 PM on July 27, 2017, to vote on the contract to purchase the used chassis and related equipment for \$112,554 and, if approved, produce a check for \$29,380 for the chassis. Dorinda suggesting making the first payment out of the Fund Balance and replenishing it later with a loan. The Board agreed.

OTHER BUSINESS

MOTION: Phil moved and Steve seconded approving the July 11, 2017, Select Board minutes. The motion passed.

All orders were signed.

Andrew Bonnano's access permit was passed over because Peter was not physically present to sign it.

Peter adjourned the meeting at 5:54 PM

Respectfully submitted,

Sarah Merriman, Town Clerk/Select Board Assistant