

MIDDLESEX SELECT BOARD
Tuesday, December 17, 2019
5:00 PM
Middlesex Town Clerk's Office
5 Church Street
Middlesex, Vermont 05602
(802) 223-5915

MINUTES

PRESENT: Chair Peter Hood, Vice-chair Mary Just Skinner (by phone), Members Phil Hyjek, and Steve Martin. Treasurer Dorinda Crowell and ORCA.

Call to Order/Amendments

Peter called the meeting to order at 5:02 PM. There were no amendments.

TREASURER REPORT:

Budget Discussion; No detailed discussion on actual budget line items. Dorinda advised there was still had a few amounts that have not been confirmed, but any changes should be minor from what was discussed at the last meeting. Peter stated the pay raise percentage increase is most likely the biggest decision to be made.

The board confirmed they will be voting on the budget at the next meeting on January 7th, and the Warning for Town Meeting will be voted on January 21st.

Dorinda advised the Board that a member of the road crew, had requested that a voucher for boots for the F/Y 2018/2019 be reissued, as it had expired and no longer could be used. The board concurred the accounting period for 2018/2019 was closed, so that voucher cannot be re-issued, but wanted to be sure he had a valid voucher for the current fiscal year. It was confirmed that he did.

OTHER BUSINESS

MOTION: Mary moved and Phil seconded approving the December 3, 2019, Select Board Minutes. The motion passed and those present signed the minutes. Note: Only Steve and Phil were present to sign, Mary will sign at next meeting. Peter abstained because he was not at that meeting.

All orders were signed.

Phil updated the Board to say the Town email accounts are ready to go but wants to make sure all history is archived before having individuals set up their new accounts. He feels it is best to roll it out gradually so he will start with the Office Staff and Selectboard e-mails to make sure everything is working correctly.

He is still working on ordering the new computers, but it will be complete soon.

Peter inquired about the extended warranty on the transmission work that was recently performed on the highway truck. Steve said he would check to make sure the warranty is in place for 3 years.

Peter called the meeting adjourned at 5:30 PM.

Respectfully submitted by Dorinda Crowell, Town Treasurer

PETER O. HOOD, CHAIR

MARY JUST SKINNER, VICE CHAIR

PHILIP HYJEK

STEVEN MARTIN

N/A
ELIZABETH SCHARF