

Middlesex Town Meeting Solutions Committee
Meeting Minutes
January 3, 2012

Present: Cindy Carlson, Susan Clark, Dave Shepard, Barb Whitchurch, Greg Whitchurch

1. Minutes of Previous Meeting

The minutes of the November 28, 2011 meeting of the Town Meeting Solutions Committee (TMSC) meeting were approved.

2. Town Report

Cindy Carlson joined the meeting to discuss potential changes to the annual Town Report distributed to Middlesex voters prior to Town Meeting. The cost for printing and mailing is about \$3800 and the Report is getting quite long. A significant amount of pages are devoted to including the entire audit report; one option to save space and reduce the cost somewhat would be to not include the entire audit report. The consensus of the TMSC was to not include the entire audit report and make it known that the full report is available to any voter who is interested in it by having a copy mailed to them, picking up one at the office or possibly access it on the Town website.

3. Town Meeting Meal

Recommendations for the meal following Town Meeting :

- devise a way to make sure vote counters have an opportunity to eat before their counting duty; and
- a smoother set-up to get ready for seating people for dinner after the meeting has concluded.

4. Budget Pie Charts

Susan will check with John Riley about preparing the budget pie charts as in past years.

5. Remote Town Meeting Participation

This service will be offered again this year. Greg will contact previous participants to see if they are interested for this year and the availability of the service will be posted on Front Porch Forum.

6. Non-Profit Organizations

The committee that reviews requests from non-profit organizations seeking to add a funding appeal to the warning for Town Meeting will get the information that has been submitted to Cindy and meet to review.

7. Front Porch Forum

Front Porch Forum can be used to post information related to Town Meeting such as:

- the deadline for submitting petitions for items to be included on the warning;
- notice about the availability of the full auditor's report;
- availability of child care for Town Meeting; and
- the dinner to follow Town Meeting.

Next meeting date: February 7, 2012

Meeting adjourned at 8:47.

Minutes recorded by Dave Shepard
